## Filter and Bulk Actions

Allowing Paragon ERP users to locate and make changes to multiple references at once.

## **Main Challenges**

- Users needed the capacity to filter accurately and quickly by category or multiple categories.
- Needed to incorporate new functionality without compromising white space.
- Technological constraints meant that we couldn't combine this functionality with the existing search.
- No user data and no option to collect any.

Q Search						@ \ 🛱 🖻
+ ılı ⊞ ⊕					Bulk actions	person
customer	description	type	city	credit limit	credit availability	perioditi
AB Solutions						item
Abe's Transit						\$
Acme Corp						invoice
Addington Co.						order
Adelaide Industries	supplies	Customer	Pheonix, US	\$250,000	\$50,000	M
Ageless Toys	recreation	Customer	Montreal, CA	\$1,000,000	\$866,000	journal entry
Aggrodrilling						
Ajax						
Akkie's						customer
Allsteel Industries						pick ticket
Amphib Inc.						
Ampd Axle						S RMA
Ancho Group						
Ancillary Industries						GL link setup
Another Firm						仚
Appelle						

Paragon ERP's customer list screen before the new functionality was added.

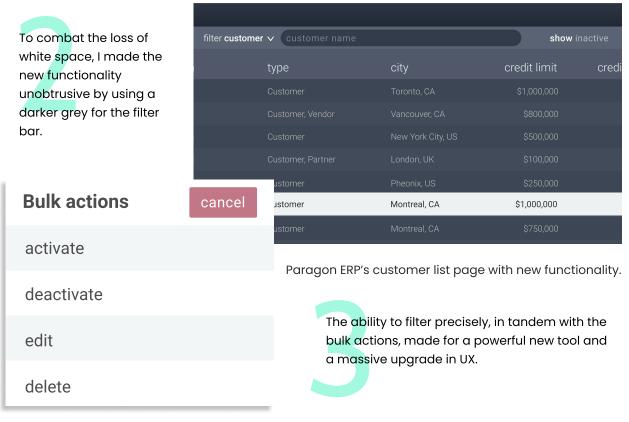
I didn't have a lot of white space to work with, but the filter function was going to be used too frequently to hide it away.

## Approach

- Conducted stakeholder interviews with CEO, team leads, and team members with expertise either in the technology or the clients (developers, business development, services).
- Completed competitive analysis of software and websites with similar functionality, ranked their solutions according to findability, ease-of-use, and aesthetic.

## **Key Product Decisions**

 This functionality would be seeing heavy use, so it needed to be readily accessible at all times, on all list pages. In light of this, I added it centrally to the top bar, and rejected other options such as hiding it in an "advanced search" dropdown or menu.



Paragon ERP's bulk actions menu.